

CIL Spending Panel

Agenda

Wednesday, 4th September, 2024 at 11.00 am

in the

Council Chamber Town Hall Saturday Market Place King's Lynn PE30 5DQ

Also available to view at:

https://www.youtube.com/user/WestNorfolkBC



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX Telephone: 01553 616200

27 August 2024

Dear Member

CIL Spending Panel

You are invited to attend a meeting of the above-mentioned Task Group which will be held on Wednesday, 4th September, 2024 at 11.00 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

- 1. Apologies for absence
- 2. Notes of the previous meeting (Pages 4 29)
- 3. Matters arising
- **4. Declarations of interest** (Page 30)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

5. <u>Urgent Business</u>

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100b(4)(b) of the Local Government Act, 1972.

6. <u>Members present pursuant to Standing Order 34</u>

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

7. Chair's correspondence (if any)

8. <u>CIL Spending Panel Report - FY24_2 Infrastructure Project Applications</u> (Pages 31 - 69)

9. <u>Date of next meeting</u>

To be arranged.

To:

CIL Spending Panel: R Blunt, F Bone, M de Whalley, J Moriarty (Chair) and S Sandell

Officers:

Hannah Wood-Handy - Planning Control Manager Amanda Driver, Senior Monitoring and Compliance Officer Robyn Walkey, Assistant CIL Officer

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CIL SPENDING PANEL

Minutes from the Meeting of the CIL Spending Panel held on Tuesday, 5th March, 2024 at 11.30 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor J Moriarty (Chair)
Councillors R Blunt, M de Whalley and S Sandell

Under Standing Order 34:

Councillor A Kemp

Officers:

Amanda Driver, CIL Monitoring Officer Hannah Wood-Handy, Planning Control Manager Robyn Walkey, CIL Assistant Wendy Vincent, Democratic Services Officer

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 NOTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 30 October 2023 were agreed as a correct record.

3 **MATTERS ARISING**

There were no matters arising.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 **URGENT BUSINESS**

There was none.

6 MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Councillor Kemp was present under Standing Order 34.

7 CHAIR'S CORRESPONDENCE (IF ANY)

The Chair advised that he had receive correspondence but would relate to item when the agenda item was discussed.

8 <u>CIL SPENDING PANEL REPORT - APPLICATIONS AND OFFICER</u> RECOMMENDATIONS

Click here to view the recording of this item on You Tube

The Panel received a presentation from the CIL Officer, a copy is attached to the minutes.

The Panel's attention was drawn to the following sections of the presentation:

- CIL Funded Projects Progress.
- Funding allocated to 64 parish areas in the Borough.
- Applications received funding over £100,000.
- Amount of CIL allocated and spend as at 2 March 2024.
- CIL Infrastructure Funding List Financial Year 2024.
- CIL Governance Policy 2024 Decision Making.
- Review and Allocation of the financial year applications (1 January to 1 February 2024).

Councillor Blunt commented that there was an even share of funding in the major towns of Hunstanton, King's Lynn, Downham Market and the spread of north and south areas of the Borough.

Councillor de Whalley stated that there were clearly notable gaps and that it would be good to encourage those that had not applied to make an application.

Councillor Blunt asked if there was a common factor in the areas which had not made an application. In response, the CIL Officer explained that there was no commonality. Members were advised that some of the smaller areas had applied and gave an example of Nordelph. The CIL officers advised that 64 of the 100 parishes/parished areas in the had received CIL funding.

The Chair added that applications should follow 'development' and referred to the rules and that this issue needed to be addressed when making allocations.

In response to questions from Councillor de Whalley on the figures being presented to the Panel, the CIL Officer explained that the figures were "live" as at 2 March 2024 setting out the spend and allocation to date.

Following a comment from the Chair, the CIL Officer highlighted the changes to the figures being presented to the Panel.

The Chair asked for clarification that there was enough funding available for all the applications received. In response, the CIL Officer explained that £940,000 as set out in the presentation was available if the Panel was minded to approve all the applications.

FY22 2/09: Castle Acre – Visitor Car Park

(Reason for withdrawal – Allocated 19/08/22, 1 year commencement period expired. Planning Application Refused)

The CIL Officer explained that in line with the CIL governance framework officers require confirmation by the Panel that the project can be withdrawn because planning permission had been refused. The Panel was informed that Castle Acre was working with Planning and the Conservation Team to reach a resolution prior to a new planning application being submitted.

AGREED: The Panel agreed that the application be withdrawn.

The Panel considered the applications received and determined the applications as follows:

29: King's Lynn – West Lynn Riverbank Footpath Surfacing

There were four members of the public present for this item.

The CIL Officer outlined the reasons why this item was considered first under this Agenda item.

The CIL Officer explained that due to the amount of funding requested there was a concern that public funds may be put at risk as the application did not provide sufficient evidence relating to costings and sustainability, the essential requirements of a CIL application. It was explained that the Council had been identified that this was a risk and the Panel was required to base their decision on the application submitted considering due diligence. The Panel was advised that officers had provided considerable support to the applicant and allowed further information to be submitted after the deadline date. To date, officers had received approximately 20 emails from the applicant relating to the project and highlighted that this was something that had not been given to any other application and demonstrated the special provisions made by officers to support the application process.

The CIL Officer further explained that the additional information had not met the application requirements. To date, only one quote for costings had been submitted. Officers had liaised with Norfolk County Council who had provided plans and drawings of the location and specifications, but no breakdown of costings. The Panel was advised that the Council's procurement process required three quotes for works over £5,000. It was noted that additional quotes could be submitted from Norfolk County Council approved contractors as the authority

always sub-contracted the work out, this would allow the best of CIL funds and meet audit requirements.

The Panel was advised that having spoken to the applicant, the assumption was that the Borough Council would liaise with Norfolk County Council and manage the project as a stakeholder. It was explained that no evidence had been submitted to support this assumption and officers had been unable to gain information relating to the agreement. Members were informed that the legal terms of reference did not allow the Borough Council to enter into any partnership or joint venture with the applicants.

The CIL Officer outlined the options available to the Panel as set out below:

- The Panel was unable to suspend an application until further information was provided.
- In accordance with the CIL Governance Policy, the Panel may either refuse or recommend approval of the application.
- If the application was refused there was no ground for appeal and the application would not go forward to Cabinet
- If the Panel refused the application, the applicant may choose to resubmit the application after obtaining the additional information which formed part of the application requirements, for example, quotes and permissions.
- If the Panel recommended approval, the application would move forward to be reviewed by Cabinet. However, approval for the application was outside the CIL policy framework and would have to go to Full Council. for a decision as only one quote had been submitted and the requirement to ensure due diligence and value for money.

The Chair thanked the CIL Officer for the presentation.

The Chair read out an email from Councillor D Sayers as set out below:

"I trust this email finds you well. Can you please make this email availability for the CIL Spending Panel next week.

I am a resident of West Lynn and I am writing to express my wholehearted support for the CIL application (ID CIL FY24_1/29) regarding the "West Lynn Riverbank Footpath Surfacing" project.

The project's goal to surface the West Lynn Riverbank Footpath, from the Football Field to the Freebridge, is of paramount importance for our community. This initiative not only aligns with our shared goal of enhancing local infrastructure but also promotes accessibility for residents of all ages and abilities. The need to create a durable standard surface, as advised by the Local Highways Authority, is evident, especially considering the ongoing development of 38 affordable homes.

The recent temporary closure of Clenchwarton Road has proven to be a crucial example of the importance of additional active travel routes into Kings Lynn town. This unexpected disruption highlighted the need for alternative routes, such as the West Lynn Riverbank Footpath, to ensure continued accessibility for residents and reduce dependence on traditional roadways.

The proposed improvements will not only benefit the existing residents but will also cater to the increased demand resulting from various factors, including potential future temporary closures. Furthermore, the alignment of this project with the Green Infrastructure - Active Travel initiative adds another layer of significance, contributing to the overall enhancement of our community's well-being.

The West Lynn Community Action Group has demonstrated substantial local support for this project, as evidenced by a petition with 154 signatures, positive responses from the County Councillor's West Lynn Transport Survey, and various emails of support from residents.

I also acknowledge and welcome the detailed research conducted by the Borough Council Officers, which highlights the absence of previous funding applications in West Lynn. This underscores the unique opportunity to address the current needs of our community through this CIL application.

In light of the comprehensive information provided, I strongly urge the Kings Lynn & West Norfolk Borough Council to approve the CIL application for the "West Lynn Riverbank Footpath Surfacing" project. The positive impact on local accessibility, the support from various stakeholders, and the alignment with broader infrastructure initiatives make this project a valuable investment for the well-being of our community.

Thank you for your attention to this matter, and I trust that you will consider this letter as a testament to the widespread support for the West Lynn Riverbank Footpath Surfacing project."

The Chair invited Councillor Kemp to address the Panel under Standing Order 34.

Councillor Kemp commented that application was long overdue in the sense that West Lynn had not been able to put anything forward as it had not had a group to do so. Now we have the West Lynn Action Group (in attendance at the meeting), responses had been received from residents and there was also a local transport survey. Councillor Kemp added that the application was about protecting the environment with green infrastructure and supporting growth.

Councillor Kemp explained that resurfacing the footpath would increase active travel and walking for all year round, which had been a request

from residents. The public footpath was in the ownership of Norfolk County Council who were the only organisation authorised to undertake the work. Norfolk County Council had given a quote of £260,000 and intimated they would be able to undertake the work with their contractors and therefore there was not a risk to public funds contrary to what the Panel may have heard because the money would be held by the Borough Council as a stakeholder. Councillor Kemp advised that the footpath surface would be asphalt and maintained by the County Council and had written agreement had been obtained.

Councillor Kemp went on to say that it was part of Council policies to decrease the number of short car journeys under 5 miles which was part of the Norfolk KLATS programme, a joint Borough and County policy and was also an element of the Air Quality Plan and for Public Health. Councillor Kemp advised she had a document from Public Health England which showed that the profile of South and West Lynn had significantly worse figures than the national average for emergency admissions to hospital for coronary heart disease and COPD which can be caused by the pollution from road transport and travel.

Councillor Kemp explained that footpath would encourage active travel and provided a facility for West Norfolk to walk to school and the shops. The footpath was disability friendly and could be used by both new and existing residents to improve the environment in West Lynn.

Councillor Kemp outlined the reasons why there was no risk to public funds as the Borough Council was in partnership with Norfolk County Council. Councillor Kemp commented that it was possible to have the request for the full £260,000, or if the Panel so wishes the County Council had said it was possible to surface the footpath in sections. Councillor Kemp added that the residents had worked hard to improve the environment in West Lynn. It was explained that there was no parish council and the King's Lynn Area Consultative Committee was not in a position to serve the community of West Lynn.

In conclusion, Councillor Kemp there was no other forum to discuss the application in depth and detail. For reasons of supporting the environment, growth, green infrastructure in the borough, public health, residential amenity, disability, accessibility, equality and the Council goals and policies of the Council's Air Quality Action Plan and the King's Lynn Transport Plan, Councillor Kemp asked the Panel to consider offering all or in sections of the amount requested so that a start may be made to improve the footpath.

Councillor Kemp stated that she was willing to answer any questions.

The Chair thanked Councillor Kemp for her contribution.

The Chair read out an email from the Monitoring Officer as set out below:

"Dear all,

Having reviewed this morning with Hannah, Amanda and Robyn the additional information provided in respect of the above application I remain concerned that if the CIL spending panel were to approve this project today, this would be outside the Council's policy framework and therefore would need to be sent to Full Council for approval (via Cabinet).

Executive bodies, including CIL spending panel, are required to make decisions in accordance and within the Council's policy framework. Only Full Council has authority to make a decision outside the policy framework. There is a de minimis threshold that applies to this process; not every single technical deviation from a policy will be referred to Full Council. The decision needs to be significant enough to warrant a realistic and foreseeable prejudice being caused.

I understand on the West Lynn footpath application, only one "quote" has been provided by Norfolk County Council. Setting aside officer's concerns that the quote provided does not provide the level of detail we would expect, the most prominent issue is that the CIL policy framework requires three quotes. We know that Norfolk County Council has access to more than one contractor for their highways works, either via their frameworks or a procurement process, and furthermore I understand that for highways works such as this, Norfolk County Council have an 'approved contractors list' that members of the public can use instead of County to contract a supplier to carry out the works direct, and County will accept the works carried out.

Accordingly, I am concerned that the best value statutory duty would not be achieved by accepting only one quote, in contravention of the CIL policy framework. If further quotes were obtained, this could result in a considerable saving of public funds. Therefore, CIL Spending Panel minded to recommend approval of the application, this would be a decision outside the policy framework and would need referring to Full Council for approval (via Cabinet)

Lastly, with regards to a question on whether CIL Spending Panel items can be deferred, there is nothing within the Constitution or the policy framework that prohibits this. However, I would be concerned that deviating from status quo to effectively give special treatment to one application would be an unfair decision in relation to all the other applications that have been recommended for refusal and opens the Council up to challenge of the decision and Ombudsman complaints from other applicants."

The Chair explained that a lot of work had gone into the application from the West Lynn Action Group, Councillors Kemp and Sayers and officers which was a worthy cause. However, concern was expressed that the rules of the CIL Panel had to be followed. The Chair added

that this was not meant as a criticism but that the application could be more ambitious with regard to the policies in place to include cycling.

The Chair invited questions and comments from the Panel, a summary of which is set out below:

Councillor Sandell commented that it was a good project and agreed with the community benefits listed she expressed concern that it the project was approved by the Panel would set a precedent. Councillor Sandell added that the Panel had rules and guidance had to follow and explained that it would not be fair to previous applications that had been refused for not meeting the criteria.

Councillor Blunt stated he was supportive of the project but added that it was difficult to approve the application as it currently stood. Councillor Blunt asked if it could be withdrawn or amended in a way in order that it could be accepted, rather than the Panel having to refuse it. In response, the CIL Officer explained that the applicant could decide today to withdraw the application prior to the Panel making any decision and advised that this would not preclude the applicant from resubmitting the application with a more fully formed project plan and the required quotes to officers. It was highlighted that officers had worked hard with the applicant to gain information prior to the Panel then officers would be happy to assist the Action Group wherever possible to get the project in a format to re-submit the application on 1 July 2024 in the next round of applications.

Councillor Blunt asked if it was a Norfolk County Council project. In response, the CIL Officer explained that the land was owned by the Environment Agency and the Council currently held the deeds of the land. Highways were able to maintain the public right of way, but the land was owned by the Environment Agency so agreement would have to be sought from the Environment Agency for any upgrades to the public right of way.

The Chair invited Councillor Kemp to speak to the West Lynn Advisory Group.

Councillor Kemp liaised with the West Lynn Advisory Group.

Councillor Kemp explained that the footpath was a public right of way and Norfolk County Council owned it as a right and had the right to maintain it and any necessary consents would be sought. Councillor Kemp added that the Environment Agency did not have the right to stop the County Council maintaining it or otherwise improving the surface of its right of way. In response, the Chair explained that this was not an issue which would prevent the Panel making a decision.

In response to questions from Councillor Blunt regarding the required number of quotes and obtaining approval from the Environment Agency, the CIL Officer explained that Norfolk County Council as provider would sub-contract the work out to one of their registered contractors and had indicated that they would gain approval from the Environment Agency. The Chair commented that his understanding was that the issue might be if vehicles were being moved it would be the question of the actual structure, but the principle did not seem to be an issue.

Councillor Kemp commented that the rest of the footpath from the ferry and including the middle Millennium section had already been surfaced with the approval of the Environment Agency. The remaining sections of the footpath would be surfaced to a standard that would withstand the friction of the wheels of the Environment Agency vehicles so having the work carried out under the framework agreement the Norfolk County Council had with its contractors it would be up to property highway standard.

Councillor de Whalley stated that if the application had to go through Cabinet and Full Council, the Panel had given conditional approvals previously and if the only showstopper was the quotes, could the Panel not make a recommendation to Cabinet that the application came back with the requisite quotes to ensure that the accessibility was there. Councillor de Whalley asked if it was a public right of way it was a footpath so cycling was something that was not currently permitted so would require a TRO in addition to it becoming a cycling route and could be looked at in the future if felt appropriate. In conclusion, Councillor de Whalley commented that he would happily put a recommendation to Cabinet that providing the additional quotes, detail and be provided and the accessibility could be provided that once it had worked by the time it went to Cabinet and potentially Full Council he did not see that as being an issue as was going through the due process.

In response, the Chair explained that such applications had not been previously approved. The Chair added that to his understanding where the figure was greater than £50,000 had to go to Cabinet but the Monitoring Officer had made it clear that it would be a risk too far, but it was the Panel's choice to make further exceptions.

Councillor de Whalley commented that previously conditional approval had been given to North Wootton sign which was deemed inappropriate after taking legal advice. In response, the CIL Officer explained why conditional approval had been given.

Councillor Sandell asked if the South Lynn Action Group had a constitution. Councillor Kemp stated there was a constitution in place.

Councillor de Whalley asked if a decision on the application could be deferred until the required number of quotes were available and then schedule an additional CIL Spending Panel to determine the application. In response, the Chair referred to the advice given by the

Monitoring Officer and added that the Council would be in danger if preferential treatment was given to this application.

Following questions from Councillor Blunt, the Chair commented that he had spoken to a senior highways officer regarding a cycle way and provided an overview the potential funding. The Chair added that he would be disappointed if the proposed works went ahead without including cycling.

The Panel adjourned at 12.20 pm and reconvened at 12.25 pm.

The Chair summed up the debate and added that the Panel recognised this was a worthy application, but referred to the issues addressed by the Monitoring Officer if the Panel approved the application in its current status. The Chair stated that the application could be more ambitious to include cycling.

The CIL Officer re-iterated the options available to the Panel as outlined above.

Councillor Sandell proposed that the application be refused. The proposal was seconded by Councillor Blunt and on being put to the vote was carried.

Councillor de Whalley voted against the decision set out below.

AGREED: The application was refused because only one estimate of costs, relating to expenditure, was received. This did not meet the CIL Policy requirements to be allocated funding.

20: Sedgeford - Village Hall Refurbishment and Security

Councillor Sandell commented that she supported the application as it was a good project with match funding.

AGREED: The application was approved for £3,428.

13: North Runcton – Cricket Club, Accessibility and Inclusivity Upgrade

AGREED: The application was approved for the amount of £39,396.

14: King's Lynn – Renovation of Gaywood Church Rooms

AGREED: The application was approved for £29,560

9: Marshland St James - Inclusive Playground

AGREED: The application was approved for £30,000.

<u>6: Brancaster Staithe and Burnham Deepdale – Village Hall Play</u> Equipment

The CIL Officer responded to questions from the Panel in relation to the match funding and the £20,000 reserve.

AGREED: The application was approved for £20,000.

23: Hunstanton – Henry Le Strange Community Orchard

AGREED: The application was approved for £4,000.

21: Upwell – St Peter's Church, New Drainage and Masonry Repairs

AGREED: The application was approved for £30,000.

<u>4: Tilney All Saints – RSPCA Norfolk West – Air Source Heat Pump Purchase</u>

AGREED: The application was approved for £12,500.

<u>19: Wiggenhall St Mary Magdalen – Magdalen Academy, Outdoor</u> Space

AGREED: The application was approved for £17,623.70.

<u>26: Terrington St John – Purchase of former Church as Village Hall of former Church as Village Hall</u>

The CIL Officer explained that the application was approved by the Panel it would be necessary to be forwarded to Cabinet for approval for £150,000. The Panel was advised that there were no quotes in relation to this application.

Councillor Sandell commented that the Panel did not have all the necessary information and asked if it should therefore be deferred to the next meeting. The CIL Officer explained why the application could not be deferred.

Councillor Sandell abstained against the decision set out below.

AGREED: The application was approved in principle for £150,000 subject to receiving Cabinet approval.

18: Wiggenhall St Germans – Resurface Car Park at Memorial Hall

AGREED: The application was approved for £48,000.

28: King's Lynn – North Lynn Methodist Church, Garden Project

The CIL Officer advised that no quotes had been received.

In response to questions from the Chair, the CIL Officer confirmed that the applicants would be informed of the reasons why the Panel refused the application.

The Chair advised that validation process would be explored with officers, for example, two weeks before the deadline for submission of applications.

Councillor de Whalley abstained against the decision set out below

AGREED: The application was refused.

12: West Acre – New Theatre and Props Storage

AGREED: The application was approved for £9,000.

24: Old Hunstanton – Beach Hut Upgrade

AGREED: The application was approved for £7,500.

27: West Winch - Village Hall Car Park Resurfacing

Only one quotation for the work had been received.

AGREED: The application was refused.

<u>25: King's Lynn – Trues Yard, A Museum for the Community – Replacement Boiler/Storage</u>

AGREED: The application was approved for £6,348.

8: Welney – Hurn Drove Resurfacing

AGREED: The application was approved for £15,000.

10: Hunstanton – RSPCA Shop LED Lighting

AGREED: The application was approved for £2,000.

7: King's Lynn – Gaywood Play Park 2

The CIL Officer explained that quotes had been received for the total project. As the Gaywood application was dead on £50,000 and not over £50,000, it will not have to be signed off by Cabinet.

AGREED: The application was approved £50,000.

22: Watlington – Primary School Library Refurbishment

Only one quotation for the work had been received.

Councillor de Whalley abstained against the decision set out below.

AGREED: The application was refused.

11: Crimplesham – Play Area Swing Set

Only one quotation for the work had been received.

Councillor de Whalley abstained against the decision set out below.

AGREED: The application was refused.

17: Castle Rising – Village Gateway

Councillor Moriarty abstained against the decision set out below.

AGREED: The application was approved for £4,875.

16: Castle Rising - Cricket Club, increase seating capacity

Councillor Moriarty abstained against the decision set out below.

AGREED: The application was approved for £2,760.

Next Steps

The CIL Officer outlined the next steps for the applications requiring Cabinet approval. Projects under £50,000 which had been approved would receive an officer letter and terms of reference for completion and return to the Council. A letter setting out the reasons why the application was refused would be sent to all unsuccessful applicants. It was highlighted that a timetable was published on the Borough Council's website.

Councillor Sandell asked if it was possible to extend the deadline for applications to six weeks to allow more opportunity for the required number of quotes to be received. In response, the CIL Officer explained that it was within the Panel's discretion to determine the opening, deadline and rounds of applications.

Councillors Blunt and de Whalley commented on the timetable of CIL funding rounds.

The Planning Control Manager outlined the issues and the timescale for applications and requirement to go through the correct democratic process.

In response to questions on the next round of CIL funding, the Planning Control Manager explained that a schedule of meetings would be agreed in principle and shared with Councillors.

AGREED: 1) Meeting to be scheduled in June 2024 to review the recommendations to go forward to Cabinet.

2) Meeting be scheduled for September/October 2024 to review the applications and agree a timetable of meetings.

9 **DATE OF NEXT MEETING**

To be scheduled as set out above.

The meeting closed at 1.20 pm

Community Infrastructure Levy (CIL) Spending Panel Meeting

CIL Monitoring & Compliance Officer – Amanda Driver CIL@west-Norfolk.gov.uk



Agenda

- 1. Confirmation of withdrawal of Funding Application(s)
- 2. Overview of Project Progress & Funding to date
- 3. Summary of FY24_1 Applications received
- 4. Spending Panel requirements
- 5. Review & Allocation of CIL Funding for FY24_1
- 6. Administration Next Steps
- 7. Spending Panel Future Actions



During this session officers will:

- provide an overview of CIL Funded Project Progress and spending to date.
- Review projects that require formal withdrawal
- Review and allocated CIL funding to projects under £50k
- Make recommendations to Cabinet for projects over £50k
- And agree a programme of future actions

Withdrawal of CIL Funding Allocation(s)

Ref No	App Description & amount allocated	Reason for withdrawal
FY22_2/09	Castle Acre – Visitor Carpark £15k	Allocated 19/08/2022 1 year commencement period expired Planning Application Refused

Panel approved the withdrawal of this application.



Confirmation by Panel that project can be withdrawn as planning application was refused Castle Acre are working with planning and the Conservation Team, to reach a resolution, prior to a new planning application being submitted. The applicant may wish to reapply, once a suitable site has been identified and planning approval has been given.

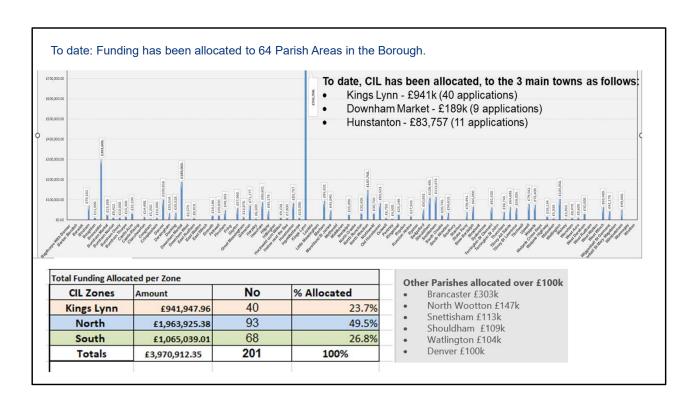
CIL Funded Projects - Progress

	Total No Apps	Amended Allocation	Amended Allocated & Unspent	Completed Projects	Active/Part Paid	Open Projects started not paid	Not yet started
FY21	48	£751,504.19	£254,045.93	44	2	1	1
FY22_1	28	£578,855.51	£53,106.00	26	1	0	1
FY22_2	39	£719,831.03	£210,990.00	32	1	0	6
FY23_1	39	£518,327.45	£88,216.06	29	3	0	7
FY23_2	47	£1,202,456.55	£951,916.28	16	6	0	25
Totals	201	£3,770,974.73	£1,558,274.27	147	13	1	40



As a quick introduction – There have already been 5 rounds of CIL Funding applications - This table shows the progress of CIL funded projects, listed by funding round.

Over the last 5 rounds of funding, the Panel have allocated funding to 215 projects in the Borough, with 201 valid projects and 14 withdrawn applications – usually due to other funding issues



This bar chart provides a visual on how the funding has been allocated within the Borough and demonstrates that the unparished area of Kings Lynn, where no CIL has been paid, but has received the highest amount of funding. Even though Kings Lynn is unparished, it has not been disadvantaged, in relation to CIL funding allocations with significantly more applications coming forward and being allocated funding.

	Allocated	Spend	Revised Allocated Not Spent	Withdrawn Unallocated
FY21/22 Totals	£1,207,813.47	£116,354.13	£1,091,459.34	£0.00
FY22/23 Totals	£1,366,350.15	£916,140.10	£1,536,753.52	£4,915.87
FY23/24 Totals	£1,249,919.89	£1,200,150.29	£2,926,094.40	£66,281.54
TOTALS	£3,824,083.51	£2,232,644.52	£1,520,241.58	£71,197.41
		Unallocated	Actual -	
Reserved awaiting	Current	remaining	Unallocated	
TORs	Income	Less Reserved	Remaining	
£60,000.00	£4,753,642.26	£940,756.16	£1,000,756.16	
		Total CIL to be Allocated	Applied	Match Funds
٨	Funding 21 pplications	Minor up to £5	£363,080.70	£252,527.20
A	received 3	Major over £50	0k £487,537.25	£45,500.00
	10001100		£850,617.95	£298,027.20

Latest STATS

The top table screen shows the amount of CIL allocated and spent. There is £940k available to be allocated.

The bottom table shows the number of applications received, and the amount of funding requested.

CIL Infrastructure Funding List - FY 2024

Green Infrastructure Projects

- Projects relating to public open spaces such as new or improved footpaths and cycleways to support new development
- · Installation & improvement of public play areas and equipment
- · Open spaces used for education, to support environmental initiatives.
- Improvement of habitats for wildlife and nature, to alleviate the effects of new development.
- Environmental services such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

Infrastructure projects, to support accessible leisure time activities such as new facilities, improvement of existing facilities or upgrade of facilities to enable an increase of usage, to support new development of an area



Just as a reminder, this is the current list of project criteria for this round of funding.

Officers have reviewed each application, and made an Officer recommendation, based on Statutory requirements and best practice principles, to ensure compliance with statutory obligations.

To assist the decision making process, the applications have been sorted, based on their score and amount requested .

CIL Governance Policy – 2024 Decision Making

Criteria for Funding Selection

3.0.5 The Spending Panel will review each application and base their decision on the following:

3.0.6 Project Scoring

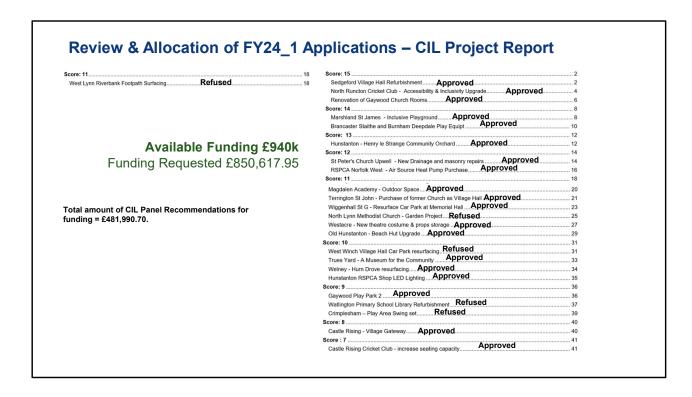
- filter the projects based on BC Officers' scoring
- take into consideration Management Team recommendations
- prioritise the projects with the highest scoring;

3.0.7 When there are more project applications, than CIL Funding available, the Spending Panel will take into consideration:

- the amount of development in the relevant area, based on planning application history, to identify need for infrastructure
- the amount of CIL Neighbourhood Parish money retained and unallocated
- the amount of CIL Funding already received relating to the area and/or project, to allow funding to be allocated to areas with less funding



This screen shows how decisions will be made and the Panels responsibilities. The projects have been reviewed by the Senior Management Team, and their comments will be identified during the process to review the applications.



The West Lynn Footpath has been moved to the top of the list, to be reviewed by the Panel.

Due to the amount of funding requested, there is concern that the public funds may be put at risk.as the application does not provide sufficient evidence relating to costings or sustainability – essential requirements of a CIL application. This has been identified as a risk to the Council.

The Panel are required to base their decision on the submitted application, considering due diligence.

Officers have provided considerable support to the applicant, and allowed further information to be submitted after the application close. To date, officers have received approx. 20 emails from the applicant, relating to this project. This is something that has **never** been given to any other application – this demonstrates the special provisions made by officers to support the application process.

However, the additional information has not met the application requirements:

only been 1 quote has been submitted, which was an 'estimate' of costings.
 Officers have liaised with NCC whom have provided plans and drawings of the location and specifications. BUT, no breakdown of costings.

The Borough Council procurement process requires 3 quotes for works over £5k, to

ensure value for money. Additional quotes could be submitted from NCC approved contractors – to allow best use of the CIL funds and meet audit requirements.

Having spoken to the applicant, the assumption is that the Borough Council will liaise with NCC and manage the project as a Stakeholder. No evidence has been provided to support this assumption, and officers have been unable to gain information relating to an agreement. In addition, the 'legal terms of reference', do not allow the Council to enter into any partnership or joint venture with the applicant (clause 42).

The panel are unable to suspend an application until further information is provided. In accordance with the CIL Governance Policy, the panel may either refuse or recommend approval.

If the application is refused, there are no grounds for appeal, and the application will not go forward to Cabinet.

If panel choose to refuse the application, the applicant may wish to resubmit the application after obtaining the additional information, which forms part of the application requirements – quotes, permissions etc..

If the panel recommend approval - it will move forward to be reviewed by Cabinet and then as the decision will be outside the Councils' Policy Framework it will also go to full Council.

Next Steps – FY24_1 Application

- Projects over £50k to R&D 16 Apr Cabinet Approval 23 Apr
- Projects up to £50k Formal notice of Spending Panels Decisions

Timetable for FY24_2 Applications

CIL funding timetable

There will be 2 rounds of CIL Infrastructure Funding applications a year as follows:

Start Date	Closing Date	Decisions Made	Funds Allocated
01 January	01 February	February/Early March	Mid/End March
01 July	01 August	August/Early September	Mid/End September



Next steps in the decision making process:

Move the Terrington St Jon Application projects for £150kk to R&D & Cabinet.

Under £50k projects:

- Formal offer letters will be sent with funding Terms of Reference and an agreement form, which must be signed and returned before funding is formally allocated.
- unsuccessful projects will be notified, and provided with feedback, on why the project was not successful.

All project progress will be made public via the application portal.

Discussed timetable for next round, to allow time for Management & the Panel to review applications before the R&D/Cabinet Reports/Agenda are published.

Spending Panel – Future Actions

Set timetable CIL Funding Apps FY24_2

Forward Programme: Agree frequency of meetings

- May to August Next meeting agreed for June
 - Review and amend CIL Governance Policy 2025
 - Forward recommendation to Cabinet for approval
- September & October
 - Review CIL Income & Expenditure FY23/24
 - Approve Statutory Annual Infrastructure Funding Statement FY23/24
 - Set funding application timetable for 2025



Panel agreed Chair &

Governance Document

officers to review

Under the current Governance arrangements, this Panel are required to review the progress of CIL Funded Applications and the CIL Governance Arrangements for spending.

To enable a robust format for the CIL calendar, this screen shows the panels future actions, and proposed period for the works to be undertaken.

- Officers will produce the Annual Infrastructure Funding Statement (IFS), a statutory responsibility of this Council.
- This report contains full details of all CIL & S106 income and spending for the financial year, including parish payments & spend, CIL project progress in the FY, allocations and payments made. S106 obligations made, payments received and spend, with sums held in hand at close of account for the FY.
- The Panel are required to review and update the Infrastructure Funding List (Criteria for funding), in line with the Corporate Objective and strategic infrastructure requirements. Officers request a date for the next meetings, to discuss how the panel wish to administer CIL Funds going forward.

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START

YFS ←

Does the matter directly relate to one of your DPIs?

 \rightarrow NO

Does the matter directly relate to the finances or

a conflict and cannot act or remain in the meeting *

Declare the interest. You have

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary

ERI: Extended Registrable

Other actions to mitigate against identified conflicts:

- 1. Don't read the papers
- 2. Tell relevant officers
- 3. Ask to be removed from any email recipient chain/group

Declare the interest. You have a conflict and cannot act or remain in the meeting *

Declare the interest. You have a conflict and cannot act or remain in the meeting *

Declare the interest. Are you or they affected to a greater extent than most people? And would a reasonable person think you are biased because of the interest?

 YES

You have a conflict and cannot act or remain in the meeting *

Take part as normal

↑NO

YES 🗹

YES ←

YES ←

wellbeing of one of your ERIs?

↑ NO

Does it directly relate to the finances or wellbeing of you, a relative or a close associate?

↑ NO

Does it affect the finances or wellbeing of you, a relative, a close associate or one of my ERIs?

↑ NO

Does it relate to a Council Company or outside body to which you are appointed by the Council?

YES ∠

↑ NO

You can remain the meeting if the Chair agrees, for you to speak in your external capacity only. Do not vote.

You can take part in discussions but make clear which capacity you are speaking in. Do not vote.

YES ←

NO ←

Declare the interest. Do you, or would a reasonable person think there are competing interests between the Council and the company/outside body?

Does another interest make you that feel you cannot act in a fair, objective or open manner? Would a reasonable person knowing the same interest think you could not act in a fair, objective or open manner?

NO TO BOTH

Z

YES TO ONE ↓

Declare the interest for the sake of openness and transparency. Then take part as normal.

You have a conflict. Declare the interest. Do not participate and do not vote.

Community Infrastructure Levy (CIL)

FY24_2 Infrastructure Project Applications submitted between 01/07/2024 and 01/08/2024

Author – Amanda Driver, Senior CIL Officer

14/08/2024	CIL Officer Research completed
15/08/2024	Internal Officer Review
20/08/2024 & 27/08/2024	Senior Management Team Review
04/09/2024	CIL Spending Panel Review & Allocations (up to £50k)
	Over £50k Cabinet Review & Decisions

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 $\frac{\omega}{2}$

SCORE 13	33
STOW BRIDGE NEW PLAY EQUIPMENT £15K	33
FELTWELL BRITISH LEGION BUILDING – NEW FURNITURE £6,500	33
Walpole Adult outdoor equipment £10,529	34
UPWELL HALL FLOORING & HEATERS £2K	35
SCORE 12	36
EMNETH BOWLS CLUB NEW TOILET BLOCK £4,422	36
FELTWELL PLAYGROUND RESURFACING £16,240	37
WEREHAM HISTORIC MONUMENT REFURB £3,537	37
SCORE 11	38
EMNETH BOWLS CLUB GRASS CUTTING MACHINERY £13K	
TITCHWELL SPEED REDUCTION £21K	38
SCORE 09	39
West Lynn Footpath £287,000	39

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Introduction

The Borough Council of King's Lynn and West Norfolk approved the introduction of the Community Infrastructure Levy (CIL) in December 2016 and started charging on 15 February 2017.

CIL is governed by the CIL Regulations 2010 (amended), and paid to this Council as a Collecting Authority, by developers after their planning permissions for residential and retail developments are implemented.

CIL is charged at a rate per square metre and varies according to land use and location within the Borough.

CIL is just one funding stream that can be used, in conjunction with others, to fund infrastructure projects.

Unlike other obligations or charges, CIL spending does not need to be directly related to the donor development and can address infrastructure needs in general across the Borough Council's administrative area.

CIL does not generate enough funds to completely cover the cost of new infrastructure needed to fully support planned development. As such, there will be competing demands for this funding. With this in mind, it is important to ensure that there are robust, accountable and democratic structures in place to ensure the spending of CIL funds are prioritised in the right way.

When considering the allocation of funding, members may wish to consider the following:

- income generated through CIL Parish Payments
- history of project allocation by location
- Local Plan site allocations areas of future development

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CIL Neighbourhood Parish Income (CIL Parish Payments)

A percentage of CIL income is automatically paid to Parishes, where development has taken place. These payments are called 'CIL Neighbourhood Parish Payments', or Parish Payments.

Parish payments are made, after money has been received, in April and October. The amount paid is calculated by the CIL Officers (15% capped or 25% where a neighbourhood plan has been adopted), and paid directly into the Parishes bank. Training is provided to Clerks, on receipt of payments.

The tables below show the amount paid to Parishes to date and areas, following the adoption of a Neighbourhood Plan:

arish Payments		Approved		
Date Paid	Amount Paid	Running Totals	Neighbourhood Plans	Adopted
Oct-17	£5,178.15		Brancaster	30/11/2015
Total Paid FY 17/18	£5,178.15		Burnham Market	26/09/2023
Apr-18	£16,601.79		Castle Acre	10/02/2022
Oct-18	£44,326.18			20/11/2023
Total Paid FY 18/19	£60,927.97		Gayton/Gayton Thorpe	
Apr-19	£53,077.61		Heacham	20/06/2022
	Table 10 of Berlinson		Holme Next the Sea	27/07/2021
Oct-19	£74,207.82		Hunstanton	20/06/2022
Total Paid FY19/20	£127,285.43		North Runcton & West	
Apr-20	£67,408.99		Winch	01/08/2017
Oct-20	£74,191.83		Old Hunstanton	15/02/2024
Total FY 20/21	£141,600.82		Sedgeford	16/09/2019
Apr-21	£93,668.51		Snettisham	01/08/2017
Oct-21	£111,995.23		South Wootton	10/10/2018
Total FY 21/22	£205,663.74		Stoke Ferry	29/08/2023
Apr-22	£104,934.80		Terrington St John	55 55 5
Oct-22	£133,610.99		Management of the section of the sec	12/10/2021
Total FY 22/23	£238,545.78		Thornham	27/07/2021
Apr-23	£83,685.61		Tilney All Saints	27/07/2021
Oct-23	£210,934.87		Upwell	27/07/2021
Total FY 23/24	£294,620.48		Walpole Cross Keys	23/11/2015
Apr-24	£175,668.17	£1,249,490.53	Watlington	13/12/2023

The income generated by Parish payments must be spent in accordance with CIL Regulation 59C.

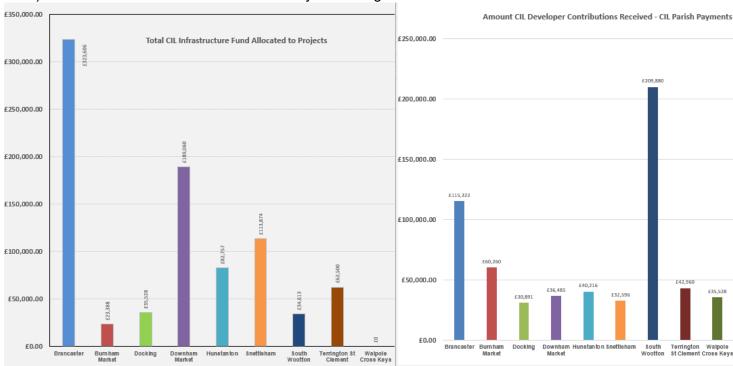
Application of CIL by local councils

59C. A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

The highest income through developers CIL Neighbourhood Payments, has been in the North of the Borough.

These tables show the areas of the Borough where the highest developer contributions have been paid through CIL Parish Payments (over £30k) and the amount of CIL Infrastructure Project funding received:



FY24_2 CIL Infrastructure Project Applications - Report

CIL Project Funding – STATS to date

Since 2021 when the original Governance was agreed, over £4m has been allocated to projects in the Borough.

Officers are required to produce an annual report on all developer contributions including CIL and S106 monies. This report is sent to the Ministry of Housing in December and published on the Council's webpage: https://www.west-norfolk.gov.uk/info/20223/cil financial reports/687/cil infrastructure funding statements.

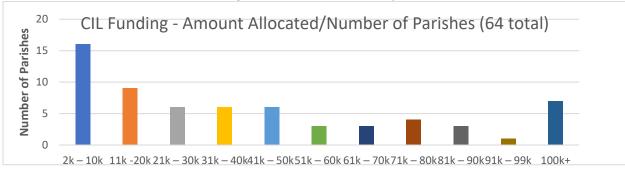
CIL Infrastructure funded project allocation & expenditure

The following table provide a summary of the current CIL Infrastructure funded project allocation & expenditure to date:

			Revised Allocated	Withdrawn
	Allocated	Spend	Not Spent	Unallocated
FY21/22 Totals	£1,207,813.47	£116,354.13	£1,091,459.34	£0.00
FY22/23 Totals	£1,444,626.15	£916,140.10	£1,565,029.52	£54,915.87
FY23/24 Totals	£1,628,913.42	£1,273,911.64	£1,834,050.70	£85,980.60
FY24/25 Totals	£13,000.00	£670,599.40	£918,733.01	£257,718.29
TOTALS	£4,294,353.04	£2,977,005.27	£918,733.01	£398,614.76

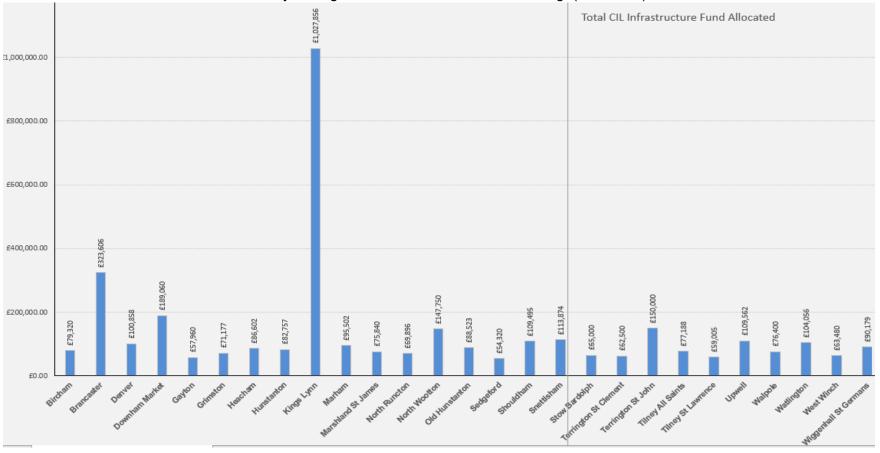
CIL funding has been distributed to 64 Parish/Town locations (including Kings Lynn).

This table demonstrates how funding has been distributed by amount:

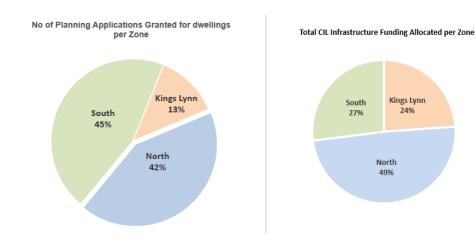


The majority of CIL funding has been allocated to the unparished area of Kings' Lynn, which is a £0 rated CIL zone, not generating any CIL developer income.

This table shows the Parishes where money the highest sums of Infrastructure funding, (over £50k) has been allocated:



There have been 6 previous rounds of CIL infrastructure applications, with 236 successful applications allocated CIL Funding. The sums allocated to date, have aligned to the amount of development through planning applications granted, as demonstrated below:



This table shows the progress of those projects allocated CIL Infrastructure funding, to date:

Completed Projects	Active/Part Paid	Not yet started	Total Valid Apps	Withdrawn	Overall Totals
46	3	1	50	8	58
26	0	1	27	1	28
33	1	4	38	3	41
33	0	4	37	4	41
27	5	16	48	0	48
8	2	10	20	0	20
173	11	36	220	16	236

The Council has a statutory requirement to ensure that funding is allocated in accordance with the CIL Regulations and in line with our internal policy requirements:

CIL Reg 59 (1) states:

'A charging authority <u>must</u> apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area'

CIL Funding Terms & Conditions

When making decisions relating to the allocation of CIL Infrastructure Funding, officers & members need to ensure that any decisions made are in accordance with the Councils CIL Governance Policy Document 2024 approved by Cabinet 05 December 2023.

All projects must start within 1 year, from when funding is formally allocated AND be completed within 5 years, or as stated on the funding application.

CIL Funding Criteria

All projects must fall within the following criteria (2024 list replaces obsolete Reg 123 List):

Green Infrastructure Projects

- Projects relating to public open spaces such as new or improved footpaths and cycleways to support new development
- Installation & improvement of public play areas and equipment
- Open spaces used for education, to support environmental initiatives.
- Improvement of habitats for wildlife and nature, to alleviate the effects of new development.
- Environmental services such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

• Infrastructure projects, to support accessible leisure time activities such as new facilities, improvement of existing facilities or upgrade of facilities to enable an increase of usage, to support new development of an area

There are some projects that may not be considered for CIL funding as follows:

Non-CIL Projects

The following applications will not be considered for CIL Funding:

- Projects in areas with no development, which will not benefit the wider community or support new development
- Improvements to private enterprises/charitable or community facilities, which will not increase capacity

What is NOT Infrastructure

The following projects will not be considered for CIL Funding, as they do not fall within the definition of infrastructure to support new development:

- The Provision of Services:
 - Service is described in the Oxford English Dictionary as "the action of serving, helping, or benefiting; conduct tending to the welfare or advantage of another;

Examples of services which will not be considered as infrastructure are:

- o Payments to individuals/businesses which will not specifically related to new development Staffing costs
- o Ongoing costs, to maintain the project, once it has been completed

Non-Infrastructure Projects:

- o Projects that do not increase the capacity of a facility/building or structure
- o Projects that relate to sundry items miscellaneous small items or works that do not fit within the definition of infrastructure

Officer Review

CIL Officers have reviewed the applications, and based their scoring and recommendations on the following criteria:

Finance & Deliverability:

- amount of match funding;
- submitted quotes against amount requested, identify preferred option and exclusion of VAT where applicable;
- evidence to demonstrate community need and local support;
- project timescales and deliverability;
- details of expenditure, how the money will be spent;

The Senior Leadership Team (officer group), have reviewed the valid applications and made the following comments:

- Some projects are in areas without development, which doesn't align with the purpose of CIL, 'infrastructure to support new development'.
- Have alternative funding streams been explored, apart from information submitted, relating to matchfunding, there are no details relating to other alternative funding sought for each scheme.
- Some of the projects appear to be "nice to have" and not necessarily required or necessary to support new development
- Parishes may consider increasing their precepts, to fund some of the projects.
- Concerns raised relating to public safety, what would happen if these projects do not receive funding.
- There are many carpark resurfacing projects, concerns raised about whether this is an appropriate use of CIL and how these projects will be maintained once completed.
- Some of the 'green solar panels & heating' could potentially be funded in the latest round of WN UKSPF programme for 24/25. Which
 now includes a funding allocation for a <u>Go green Communities grant scheme</u>, to support decarbonisation of community buildings in
 West Norfolk, working in partnership with Community Action Norfolk (CAN).
- Larger long term projects, that align with the Corporate Objectives, scored very low compared to the smaller more community based schemes.
- Concerns were raised relating to the wider community benefit of some of the higher scoring projects, which appear to be based on the quality of the submitted application, and a great deal of weight is also given to speed of delivery, which may not always be the best measure.
- Community benefit is not currently scored so the wider impact/benefits are not taken into consideration. Whereas Local support is scored based on the type of evidence submitted, not the value of the support.

General comments made on the importance of identifying strategic infrastructure projects, and of setting aside CIL for these projects. It was recognised that this would need to come through a review of the CIL governance arrangements.

CIL Spending Panel

The CIL Spending Panel are required to:

- review the funding applications received
- allocate funding to appropriate projects applying for up to £50k
- make recommendations for Cabinet for projects over £50k highlighted bold in the index

The Spending Panel are required to review each application and base their decision on the following:

- filter the projects based on CIL Officers' scoring to prioritise the projects with the highest scoring
- take into consideration Management Team's recommendations

When there are more project applications, than CIL Funding available, the Spending Panel will take into consideration:

- the amount of development in the relevant area, based on planning application history, to identify need for infrastructure
- the amount of CIL Neighbourhood Parish money retained and unallocated
- the amount of CIL Funding already received relating to the area and/or project, to allow funding to be allocated to areas with less funding

FY24_2 CIL infrastructure applications

We received 43 valid applications, as listed in the report. Unfortunately, there is not enough CIL Infrastructure funding for all of the projects.

The available funds to be allocated to Project applications =

- Total Amount Available £1,470,930.89
- Total Amount Requested (43 Applications) £1,528,332.89
- Difference: Requested less Available -£57,402.00

The breakdown of applications is as follows:

- Total 10 Applications over £50k Requested £1,223,081.28
- Total 33 Applications up to £50k Requested £500,251.61

The CIL Officer has liaised with applicants to clarify the application submissions. and made recommendations based on the details and evidence submitted.

Applications that have not met the validation criteria including the submission of 3 quotes or details of a tender process, have been notified that they are unsuccessful. Officers have provided guidance relating to each unsuccessful application, to assist with any future submissions.

The CIL Funding application report has come before you today, prior to the Spending Panel meeting in September, in line with the current CIL Governance arrangements.

This is to give management the opportunity to identify key projects in line with Corporate Objectives & consider other forms of funding to ensure best use of the CIL Infrastructure Fund.

All of the projects have been scored in line with the CIL Governance Document and listed by score and application reference number.

24_2	Project Name	Research			
SCOF	SCORE 21				
28	Nordelph River Railings £13,720 To repair and/or replace approximately 136 concrete posts and tubular railing over 600m of riverbank in Nordelph. Running through the centre of the village of Nordelph, installed in the 1950's by the Isle of Ely Highways. Norfolk County Council, the Middle Level Commissioners nor the Well Creek Trust will accept responsibility for them and carry out the necessary repairs. The only way the repairs will be carried out is if the Parish Council takes on responsibility of	Applicant – Parish Council • Public Safety Score 21/21 = Clirs Rose, Spikings & Dawson Support NCC Tender Process Quotes: • A £34876.30 • B £41526.54 • C £29220 (Preferred Option) Local Plan Allocations – Nordelph if Smaller Village and Hamlet with limited expected development CIL Neighbourhood Parish Funding: • Received £1257.50 • Spent £1257.50 Church Yard works • Remaining Unspent £0 CIL Funded Projects:			
	them and arranges for the work to be done.	FY22_2/30 Village Hall Refurb £25k Completed 10/10/2023			

8

SCORE 20 22

Sedgeford Cemetery Path £5280 Installation of a new path to ensure families of the deceased can easily access graves and ensure that the cemetery remains a safe, clean and tidy resting place.

Applicant - Parish Council

Significant evidence of community support submitted

Score 20/21 = 81% Match Funding - Cllrs Parish. Jamieson & Chenery support 3 Quotes:

- Quote A £9,574.84 (Preferred Option),
- Quote B £10k.
- Quote C £9.875.00

Local Plan Allocations - Sedgeford is a Rural Village

• G78.1 Sedgeford - Land off Jarvie Close 10 + dwellings

CIL Neighbourhood Parish Funding:

- Received £16,467.75
- Spend Drainage Works, SAM speed sign, play equipment, Replacement path for play area, new village gates, SAM Batteries, Defib, Fire Doors & Heating VH
- CIL Parish Match Funding FY23_1/25 £500, FY23_1/26 £800 & FY24_1/20 £1390.00
- Remaining Unspent/Unallocated: £1,264.36

CIL Funded Projects in Sedgeford: £54,320.33

- FY21 1/16 Playing Field Outdoor Gym Project £8,800 Completed Nov 2021
- FY22 1/71 Modular Stage Village Hall £6,000 Completed May 2022
- FY22 2/10 Village Hall Solar/Heating/AirCon £23,810 Completed Nov 2022
- FY22 2/11 Village Hall Replacement External Fire Doors £5,723.33 Completed Dec 2022
- F23 1/25 Car Park Resurfacing Allocated and Paid £3,850 June 2023
- FY23 1/26 Village Hall Replacement Windows £2,709 Completed Nov 2023
- FY24 1/20 Village Hall Security Refurb £3,428 Completed 20/05/2024

50 Clenchwarton - Hall Road Parking £31k

> Increase the existing Hall Road parking by 730sam which would create an additional 47 car parking spaces, 4 motorbike dedicated spots and 40 bicycle parking spaces -This additional parking is close to the school, shop, play park and football club.

Applicant - Parish Council

Score 20/21 = 84% Match Funding, Cllrs Kemp & Beardshaw support

3 Quotes: Revised Quote A £56930.00 (Preferred Option), Quote B £55,900.00, Quote C 75,398.00

Local Plan Allocations - Clenchwarton is a Key Rural Service Area:

- G25.1 Clenchwarton Land between Wildfields Road and Hall Road 10 dwellings
- G25.2 Clenchwarton Land north of Main Road 20 dwellings
- G25.3 Clenchwarton Land south of Main Road 20 dwellings

CIL Neighbourhood Parish Funding:

- Received £3,370.45
- Remaining Unspent/Unallocated £3,370.45 No parish report received for FY22/23 OR FY23/24 due annually end June

CIL Funded Projects: £14,498.00

- FY21/72 Play Area Refurb Phase 1 £10k completed 11/04/2023
- FY23 2/63 Play Area Regeneration Phase 2 £4,498 awaiting project report due June 2024.

SCORE 19

Welney Hurn Drove Resurfacing £4,681.00

Resurfacing of access to Village Hall Parish Council in conjunction with the William Marshall Playing Field Charity to bring up to a safe standard the Hurn Drove access to the Village Hall. The current surface is totally unacceptable for car & pedestrian usage and is particularly dangerous to wheelchair & mobility scooter users.

Applicant - Parish Council

• Stage 2 of project – increased costing of project (Phase 1 costing £21k with £15k allocated.) Score 19/21 = 100%, commencement 1 - 3 Months. 4 Quotes:

- Quote A £39,700 Preferred Option, Quote B £38,576, Quote C £30,850, Quote D £41,120 Local Plan Allocations Welney is a Rural Village:
 - G113.1 Welney, Former Three Tuns/Village Hall (7 dwellings)
 - Policy G113.2 Welney land off Main Street (13 dwellings

CIL Neighbourhood Parish Funding:

Received: £14,252.81Spent: £8477.30

Remaining: £5774.51 - allocated to FY24 2/08 Hurn Drove Project

CIL Funded Projects: £18,933.00

- FY22_2/18 Street Lights £3,933 Completed 12/5/23
- FY24_1/08 Hurn Drove Resurfacing £15k

Emneth Central Hall Carpark
Resurfacing £22.299

Completely resurfacing in a tarmac finish the entire hall car park including marking out car parking spaces when completed.

Many regular groups use the hall, parish council meetings as well as the general public for wedding receptions, parties. Also local inhabitants use the car park when using the local facilities, therefore keeping the road way free of parked cars.

Applicant - Emneth Central Hall Management Committee

Score 19/21 = 112% Match Funding, commencement 1-3 Months, Cllrs Crofts & Humphrey support. 3 Quotes:

Quote A 50,299 (Preferred Option), Quote B £60,358, Quote C £56,804

Local Plan Allocations - Emneth is a key rural service area:

Policy G34.1 Emneth - Land on south of The Wroe – 36 dwellings

CIL Neighbourhood Parish Funding:

Received: £17,219.80

Spent: £13,297.81 Work to trees in graveyard

Remaining: £3,921.99

CIL Funded Projects: £19,185.50

- FY21 9 Play Area Repairs £10k Completed 26/04/2022
- FY22 1/5 Replacement bus shelter Elmfield Drive £2,497.50 Completed 01/07/2022
- FY22 2/17 Replacement Bus Shelter The Peel Centre £3,758 Completed 05/10/2023
- FY23 1/19 Goal Posts £2,930 Completed 09/08/2023

FY24 2 Funding Applications: £156,580.00

- FY24 2/07 Bowls Club Grass Cutting Machinery £13k
- FY24 2/08 Emneth Bowls Club Toilet Block £5,000
- FY24 2/38 Emneth Playing Field Carpark Resurface £113,580
- FY24 2/41 Emneth Central Hall Carpark Resurface £25k

52

Tilney Village Hall Refurb – Ecofriendly Cost Saving & Carbon Reduction £8,800

Solar Panels & electricity energy storage system

The PV system will supply the Hall with clean, green electricity, also be exported back to the grid. This will allow the village hall to continue to be offered as a community recreation/meeting place for many years to come without any major increases to the hire fees

Applicant - Tilney All Saints Village Hall Committee

Significant Local Support

Score 19/21 = 99% Match Funding, commencement 1 - 3 Months. Cllrs Bearshaw & Kirk Support 3 Quotes:

Quote A £17,512.32 (Preferred Option), Quote B £21,570.00, Quote C £44,064.80

Local Plan Allocations -Tilney All Saints is a Rural Village:

G97.1 Tilney All Saints - Land between School Road and Lynn Road 5 dwellings

CIL Neighbourhood Parish Funding:

- Received £5,293.41
- Spent £ 5,162.24 Fire Doors, Car Park Lighting
- Remaining Unspent £131.17

CIL Funded Projects in Tilney £ 87,188 (RSPCA £26,188):

- FY21/56 Millenium Green Play Area £36k Completed 07/06/2022
- FY22_2/29 RSPCA Solar Panels £10k Completed 17/03/2023
- FY22_2/58 Millenium Green Car Park Extension £25k Completed 19/04/2023 (CIL Match funded £3,469.97)
- FY23_2/56 RSPCA LED Lighting £3,688 Completed 30/11/2023
- FY24_1/04 RSPCA Air Source Heat Pump £12,500

SCORE 17

Springwood Highschool Theatre & lighting upgrade £69,789.52

Overhaul aging lighting rig and other technical theatre equipment in order to reduce energy consumption, enhance the audience experience, and to ensure it is fit for purpose for the foreseeable future, both for internal events and the wider community.

local amateur dramatics organisations who are looking for a performance space due to King's Lynn Guildhall being refurbished over a two-year period. Give students the opportunity of operating equipment that is now typically used in professional theatres, to prepare for a career in the technical theatre industry

Applicant - Springwood High School

- Significant Local Support from community groups & charities including Festival Too, Air Cadets & Rock Choir
- Support Education, tourism & energy efficient.

Score 17/21 = 11% Match Funding, Max Local support & project timescale scoring 4 Quotes:

- Quote A £27,480 (Preferred Option Electrical works),
- Quote B £74,413.18 (Preferred Option Hardware £50,059.52),
- Quote C £122,979.26, Quote D £118,60.36

Local Plan Allocations – Kings Lynn is an area of significant development

CIL Neighbourhood Parish Funding: N/A

There have been no CIL Funded Projects for Springwood High School

Shouldham Lynn Road Trod Extension £16,145.82

Trod - Lynn Road to link Villages of Shouldham Thorpe & Shouldham.

To provide a safer pedestrian access to the Community Orchard from the village and facilitate access for the school and less mobile residents

Increased NCC costings of £50k putting the project beyond the financial reach of the PC.

Applicant - Parish Council

Road Safety & Access to School

NCC Tender Process – Parish Parnership Project

Score 17/21 = Commencement 9 - 12 Months.

Local Plan Allocations -Shouldham is a Rural Village:

G81.1 Land S of 1 New Road - 5 dwellings & G81.2 Land from Rye's Close - 5 dwellings

CIL Neighbourhood Parish Funding:

- Received £10.694.52
- Spent Bin, Trod extension £7,606.62 & Play Equipment
- CIL Parish Fund Unspent £0

CIL Funded Projects in Shouldham: £109,495

- FY22_1/101 Shouldham Play Park £23,770 completed
- FY23_2/54 Bowls & Social Club Accessible Toilet £25,725 Stage 1 Paid £23k Stage 2 completion early 2025.
- FY23 2/61 Shouldham Football Club House £60k

SCO	RE 16	
21	Wiggenhall St German Hall – Car Park Resurfacing – £42k Resurface Memorial Hall Car Park to rectify flooding (Gravel to Tarmac) Easier access for wheelchair uses and pushchairs, and vulnerable people. Existing scraped off and subbase regraded. drainage columns installed, binder course and 40mm of PMB open textured surface course. Barroway Drove Village Hall Lighting & Alarm £3,991 Upgrade emergency lighting and fire alarm systems in community hall. The upgraded systems will comply with current safety regulations The hall serves as the sole indoor community space in Barroway Drove	Applicant - Wiggenhall St Germans Memorial Hall & Playing Field Significant evidence of local support submitted Core 16/21 = 4% Match Funding Quote A £41,520 (Preferred Option) – Lining £2,480.00, Quote B £27,495, Quote C £28,674.80 Local Plan Allocations - Wiggenhall St Germans is a Rural Village: OAllocation G123.1 Land N of Mill Road - 5 dwellings CIL Neighbourhood Parish Funding: Received £6,464.76 Spend: Window Security for Pavilion & Street Lighting conversion Unspent/Unallocated £2,294.52 CIL Funded Projects: £90,179.11 FY22_17/70 Pavilion Defib Completed & Paid £179.11 (project started before funding allocated - paid instalment only May 2022 (with underspend of £570.89) FY23_1/23 Play Area Refurb £15k Completed 16/08/23 FY23_1/23 Play Area Refurb £15k Completed 16/08/23 FY23_1/33 Memorial Hall Toilet Refurb £27k Completed 01/03/2024 FY24_1/18 Carpark Resurface - Phase 1 £48k - no progress report to date Applicant - Barroway Drove Village Hall Stow Bardolph Parish Score 16/21 = 33% Match Funding, Clirs Crofts, Long, Dawson, Spikings & Rose support. Electrical Quotes: Quote A £3,202.65, Quote B £1,435 Preferred Option, Quote C £4,320 Incl Alarm Alarm Quotes: Quote A £6,000, Quote B £3,900 Preferred Option, Local Plan Allocations - Barroway Drove is a smaller village and Hamlet with limited development & no site allocations, located in the Parish of Stow Baldoph. CIL Neighbourhood Parish Funding for Stow Bardolph: Received £11,495.52 Spent £9,419.44 - including match funding FY21/45 £5495.52 Remaining £2,075.08 Allocated to match funding of footpath CIL Funded Projects: £50,000 FY21/45 Barroway Drove Village Hall Improvements £15k Completed 04/10/2023 (with CIL match funding) FY23_1/38 Barroway Drove Village Hall Improvements £15k Completed 04/10/2023 FY24_2 CIL Funding Applications: FY24_2/42 Barroway Drove Village Hall Lighting/Alarm £3,991

S	SCORE 15				
16	Ashwicken Primary School – Playground Markings £3,368.00 Bespoke markings - snakes & ladders, dance & ballgames Improvement to school play facility to improve fitness and encourage outdoor play & learning.	Applicant - Friends of Ashwicken School (PTA) Leziate Parish Primary School playground to support outdoor activity Score 15/21 = 1% Match Funding. Cllr Bland, Anota & De Whalley support 1 quote £3,468.00 from specialist provider Local Plan Allocations - Ashwicken is a small village that falls within Leziate Parish with modest growth of 5 dwellings CIL Neighbourhood Leziate Parish Funding: Received £5132 Spent on Leziate Playground fencing & maintenance £3955 Unspent/unallocated £1,177 No CIL Funded Projects in Leziate Parish			
Railing repair & replacement - Crown Bridge Outwell to Upwell & Northbridge toward Downham Market Outwell Parish Council will take on the maintenance for the railings going forward. Received £6,639.04 Allocated to FY23_2/1 Remaining/Allocated to CIL Funded Projects:		 Public Safety Score 15/21 = 52% Match Funding, commencement 4-6 Months. Cllr Crofts, Dawson & Humphrey support Quote A £162,716.54 (Preferred Option), Quote B £144,957.04, Quote C £33.480 Local Plan Allocations - Upwell (with Outwell) is a Key Service Area: G104.1 Allocation NW of Townley Close - 5 dwellings G104.2 Allocation SE Townley Close - 5 dwellings G104.3 Allocation Land at Low Side - 5 dwellings G104.4 Allocation St Peters Road - 15 dwellings CIL Neighbourhood Parish Funding: Received £6,639.04 Allocated to FY23_2/18 TROD - Isle Road £2,951.09 Remaining/Allocated to FY24_2/31 £3,687.95 			
		FY24_2 CIL Funding Applications: FY24_2/30 £106,719.54 River Railings FY24_2/31 £6,600 Community Garden			

Heat Pump & Works Quote: (Preferred Option Heat Pump & Hot Water £13,495.00 +vat, Radiator £7,495 + vat, De-Aerator £395 &

Local Plan Allocations - Nordelph if Smaller Village and Hamlet with limited expected development

CIL Funded Projects:

FY22 2/30 Village Hall Refurb £25k Completed 10/10/2023

Q

34	Crimplesham Double Swing Set, Ivy Tangle Climber & Goal Posts £13k Additional New Play Area Equipment-	Applicant – Parish council • Annual safety Report on existing old equipt (Excluding FY23_2/20) Score 14/21 = 4% Match Funding, Cllrs Devulapall, Long & Moriarty support. • Quote A £13,547 (Preferred Option), Quote B £9,540, Quote C £5,549, Quote D £14,493 Local Plan Allocations- Crimplesham is a Smaller Village & Hamlet and has no site allocations CIL Neighbourhood Parish Funding: • Received £613.00 • Spent £613 Defib & Play Equipment • Unspent £0 CIL Funded Projects: • FY23_2/20 Tyre Swing, Bench, Slide & Play Frame £10k Completed 04/12/2023
46	North Creake Multi Use Games Area £103,395 Playing field currently has no sport facilities and no play equipment aimed at older children	Applicant – Parish Council Score 14/21 = 10% Match Funding, commencement 1 - 3 Months. • Quote A £123,014.18, Quote B £113,395.00 (Preferred Option), Quote C £117,674.80 Local Plan Allocations – North Creake is a small village or hamlet with no allocations and limited development expected. CIL Neighbourhood Parish Funding: • Received: £4530.84 • Spend: £4530.84 Play & Outdoor Gym Equipment • Unspent/Remaining £0 No previous CIL Funded Projects in North Creake

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Walpole Adult	Applicant – Parish Council
outdoor	£26K already allocated to playground maintenance & repair
	Score 13/21 = 36% Match Funding including Parish CIL, commencement 1 - 3 Months.
	 Quote A £21,438.00, Quote B £10,325, Quote C £14,529 (Preferred Option)
£10,529	Local Plan Allocations - Walpole is a Rural Village:
	G109.1 Walpole St. Peter - Land south of Walnut Road -10 dwellings
New Adult outdoor	G109.2 Walpole St. Peter - Land south of Church Road – 10 dwellings
fitness equipment on	CIL Neighbourhood Parish Funding:
play area	Received £6,362.98
1	Spent £2,091.00 grass cutting & tree removal
	• Remaining £4,271.98
	Allocated:
	o £3,500 New SAM Unit (Parish Report FY23/24)
	○ FY24 2/15 - £1.771.98k
	Remaining/Unallocated £0
	CIL Funded Projects: £76,400
	• FY21/24 Playground replacement play equipment and safety surfacing £3,400 Completed 07/02/2022
	• FY22_2/21 Parish Hall Rebuild £50k - Clearance has taken place and demolition is due 20/05/2024.Should complete build in 6-8
	months.
	FY23_2/17 Playground Maintenance Repairs £23k - make safe and lay fibre fall resin bound rubber surfacing Completed
	03/04/2024
	equipment £10,529 New Adult outdoor fitness equipment on

Upwell Hall Flooring & Heaters £2k

Install new flooring to corridor and disabled toilet and new heaters to committee room at Upwell Village Hall Applicant - Parish Council

Score 13/21 = Cllrs Rose & Spiking Support. No other evidence of local/community support submitted. Quotes

- Heating: Quote A 1452 (Preferred Option), Quote B £1759, Quote C £1600
- Flooring: Quote A £4,672, Quote B £1,083.33, Quote C £904.00 (preferred Option)

Local Plan Allocations - Upwell (with Outwell) is a Key Service Area:

- G104.1 Allocation NW of Townley Close 5 dwellings
- G104.2 Allocation SE Townley Close 5 dwellings
- G104.3 Allocation Land at Low Side 5 dwellings
- G104.4 Allocation St Peters Road 15 dwellings

CIL Neighbourhood Parish Funding:

- Received £24,271.60
- Spent £10,040.44: Refurbishment of War Memorial Garden, Noticeboard, Solar lights

, Benches, Defibs, Barriers, Memorial repairs,, PROW map, Website, repairs Cemetery Repairs, SAM2 bracket & Street light.

- Allocated £3,200 Village Hall Water Leak
- Remaining unspent/unallocated £4,107.42

CIL Funded Projects in Upwell: £109,562

- FY21/14 Upwell Hall Renovation Surveys £6,062.00 Completed August 2022
- FY21/52 Upwell Hall Environmental Transformation Allocated £50k. Stages 1 & 2 Completed paid to date £32,345.88 (Unspent 15k)
- FY22_2/6 Well Creek Trust Landing Stage Refurb £15k Completed Nov 2022
- FY22_2/26 Village Hall Bar Refub £3,500 Completed Oct 2022
- FY22_2/28 Village Hall Fire Alarm Sensors £5k Completed Sept 2022
- FY24_1/21 St Peters Church Masonry & Drainage £30k Spectrum Stone to commence works on 07/05/2024. Contract period is 16 weeks

This round of applications FY24_2 Funding Applications for Village Hall:

- FY24 2/19 Hall Skylight Windows £4,740.00
- FY24_2/29 Flooring & Heaters £2k

Q

SCO	SCORE 12		
08	Emneth Bowls Club New Toilet Block £4,422 Mobile Double Toilet Unit to replace portaloo.	Applicant – Emneth Bowls Club Score 12/21 = 0% Match Funding • Quote A £4,422 Incl VAT - Preferred Option, Quote C £5,992.80, Quote B £5,795.00, Local Plan Allocations – Emneth is a key rural service area: • Policy G34.1 Emneth - Land on south of The Wroe – 36 dwellings CIL Neighbourhood Parish Funding: • Received: £17,219.80 & Spent: £13,297.81 Work to trees in graveyard, Remaining Unspent/Unallocated: £3,921.99 CIL Funded Projects: £19,185.50 • FY21_9 Play Area Repairs £10k Completed 26/04/2022 • FY22_1/5 Replacement bus shelter - Elmfield Drive £2,497.50 Completed 01/07/2022 • FY22_2/17 Replacement Bus Shelter - The Peel Centre £3,758 Completed 05/10/2023 • FY23_1/19 Play Area Goal Posts £2,930 Completed 09/08/2023 FY24_2 Funding Applications • FY24_2/07 Bowls Club Grass Cutting Machinery £13k - (11/21) • FY24_2/08 Bowls Club Toilet Block £5,000 - (12/21) • FY24_2/38 Emneth Playing Field Carpark Resurface £113,580 - (15/21) • FY24_2/14 Emneth Central Hall Carpark Resurface £25k) - (19/21)	

SCORE 09

32

West Lynn Footpath £287,000 King Charles Trail,

1.2m wide hard surface to and existing trail (Registered as FP17), which runs from the C801 Clenchwarton Road at Freebridge and follows the existing walked route in the centre of the flood defence embankment to meet the concrete millennium path, a length of 1.2km.

Application Re-submission – previously refused due to lack of evidence.

• NCC have the required agreements & tender process.

Applicant - NCC

Supports BC Active Travel/Transport Plan

Score 9/21 = 1% Match Funding – Max score for Local Support, Cllr Kemp supports, Start 9-12 Mnths complete 12-18 Months NCC Tender Process

To date - the unparished area of King's Lynn has been allocated CIL Funding of £1,027,855.96

There have been no previous funding application in West Lynn

Local Plan - West Lynn falls within the unparished area of Kings Lynn

- E1.14 West of St Peters Road 49 dwellings
- E1.15 Land at Bankside 120 dwellings